

# Become an SAT Test Center - Information for High Schools

College Board is committed to supporting learning and access, especially now when so many students are facing unprecedented barriers due to the coronavirus.

We're working to expand opportunity by adding seats at existing centers and opening new test centers. This way we can provide more weekend testing capacity to meet increased demand due to spring cancellations of the SAT—especially for the August and September 2020 SAT administrations.

We're offering several test dates in Fall 2020 to make up for lost testing opportunities in the spring, including:

- **August 29 SAT administration** (domestic and international)
- **September 26 SAT administration** (domestic and international) - **New**
- **November 7 SAT Subject Test-only administration** (international) - **New**

## Getting Started

**Schools that previously administered the SAT:** Registration for the August and September SAT opened on May 28, but there's still time to open as an August test center. Test Center Coordinators should complete the 2020-21 Center Master Form by June 26 to confirm their availability. If you already submitted the form but want to add the August and September administration, email [TAS@ets.org](mailto:TAS@ets.org).

Tips:

- If test coordinators are unavailable on test day, they can ask a colleague to serve as the coordinator.
- A neighboring test center may be able to partner with your school and combine staff resources to support one large test center.
- Coordinators will receive tracking information for their test materials, so they'll know to be at their testing site to receive and store them.
- Coordinate with your school to schedule facility maintenance earlier in the summer.

**Schools new to administering the SAT:** If your school is applying to become a weekend test center for the first time, the staff member serving as test center coordinator must complete the **Become a Test Center** form [here](#), no later than June 26 (August SAT) or July 24 (September SAT), to give students time to register. It asks for information such as the school's seating capacity and administration preferences. Schools can expect a response from ETS soon after submitting.

**Important Dates:**

	August 29 SAT	September 26 SAT
Submission deadline to become a new test center	June 26	July 24
Approved test centers receive response from ETS*	July 8	Aug 5
Regular registration deadline for students	July 31	Aug 26
Late registration deadline for students (domestic only)	Aug 18	Sept 15

\*Approved test center must confirm their administration schedule before students can register at their location.

The **test center coordinator** is the main contact and ensures a successful administration.

Saturday test centers in the U.S. have access to the Test Day Toolkit, our new online SAT administration application that supports coordinators and their staff through test day. Test center coordinators will receive an invite to sign in and get started three weeks prior to their next administration.

Test center staff receive an honorarium for participating in the administration. Email [Honoraria2@ets.org](mailto:Honoraria2@ets.org) for more information.

## Resources for Educators

To help students register for the SAT, request SAT fee waivers for eligible students, and for guidance in helping students send and understand their scores, click [here](#).

For additional information about coronavirus, visit: <https://pages.collegeboard.org/sat-covid-19-updates>

**Additional questions about becoming a test center for the August or September SAT? Contact Test Administration Services (TAS) [TAS@ets.org](mailto:TAS@ets.org) or 800-257-5123 or +1-609-771-7788 (International)**

## SAT Testing and COVID-19

Our top priority is the health and safety of students and educators. As the pandemic evolves, we're closely monitoring the situation and understand every school will be different. Test centers should implement safety measures established by their facility that are consistent with state and local orders and health requirements, such as facemasks and social distancing. The SAT Program will provide tips to help test centers navigate conditions related to Covid-19 as we approach test day.